



200 W. North Avenue
 Lombard, IL 60148
 www.koicomputer.com
 TEL 630-627-8811 ◊ 888-LOVE-KOI (568-3564)
 FAX 630-627-8877
CUSTOMER APPLICATION

 Legal Business Name (As it appears on business license)

 Business Trade Name (DBA)

 Officer's/Owner's Name

 Business Street Address

 Title

 City, State and Zip Code

 Officer's/Owner's Name

 Business Telephone

 Title

 Business Fax

 Authorized Purchaser(s)

This company is a (check one): Sole Proprietorship Partnership Corporation; State of Incorporation: _____

Type of corporation: C _____ S _____ LLC _____ (if LLC, please enclose copy of your Articles of Incorporation)

Date business established: _____ Length of time at this address: Yrs. _____ Mos. _____ Tax Exempt _____

BILLING ADDRESS (if different from above)	SHIPPING ADDRESS (attach list if more than one address)
_____ Street Address	_____ Street Address
_____ City, State and Zip Code	_____ City, State and Zip Code

PAYMENT METHOD	
<input type="checkbox"/> C.O.D. (Cashier's check, Money Order)	<input type="checkbox"/> PREPAID (Wire Transfer)
<input type="checkbox"/> C.O.D. (Company check, approval required)	<input type="checkbox"/> NET TERMS (Complete Credit Application Next Page)
<input type="checkbox"/> PREPAID (Credit card, 2% handling charge applies)	
<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Discover <input type="checkbox"/> AMEX (Pick One)	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Discover <input type="checkbox"/> AMEX (Pick One)
_____ Account Number	_____ Account Number
_____ Authorized Cardholder (As appears on card) Expires _____	_____ Authorized Cardholder (As appears on card) Expires _____
Would you like information on: <input type="checkbox"/> Floor Planning <input type="checkbox"/> Leasing <input type="checkbox"/> Fax Specials <input type="checkbox"/> Product Mailings	



**KOI COMPUTERS
CREDIT APPLICATION**

PRINCIPAL INFORMATION (Owner/Partner) Use separate sheet if necessary to list 100% of ownership.			
Owner/Partner Name	% Ownership	Social Security #	Driver's License #
Address (Street, City, State and ZIP Code)			Telephone #
Have you ever declared bankruptcy? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Personal <input type="checkbox"/> Business			
Dated Filed: _____ Status: _____			
Owner/Partner Name	% Ownership	Social Security #	Driver's License #
Address (Street, City, State and ZIP Code)			Telephone #
Have you ever declared bankruptcy? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Personal <input type="checkbox"/> Business			
Dated Filed: _____ Status: _____			

BANK REFERENCES (PLEASE COMPLETE FULLY)			
Bank Name	Account Officer's Name	Checking Account #	
Address (Street, City, State and ZIP Code)			Savings Account #
Telephone #	Fax #	Loan #	

TRADE REFERENCES (RELATED INDUSTRY PURCHASES DURING PAST 12 MONTHS)			
Name	Address	Telephone #	Account #
Name	Address	Telephone #	Account #
Name	Address	Telephone #	Account #

FLOORING REFERENCE			
Name	Contact Name	Loan #	
Address			Telephone #



KOI COMPUTERS
CREDIT APPLICATION
(continued)

**** CURRENT YEAR-END FINANCIAL STATEMENTS MUST ACCOMPANY NET TERM REQUESTS. ****
Financial statements must include a balance sheet and income statement. Unaudited financial statements must be signed and dated by the company's Owner/Officer. The statement's time period must be indicated.

This application and agreement is submitted by applicant to KOI COMPUTERS to obtain trade credit. KOI COMPUTERS reserves the right to decline credit to applicant and in the event credit is extended to applicant, to change or revoke applicant's credit limit on the basis of changes in KOI COMPUTERS credit policies or applicant's financial condition and/or payment record. All sales of product and services by KOI COMPUTERS to applicant will be subject to KOI COMPUTERS standard sales terms and conditions in effect at the time of order. Any variance from those terms and conditions will be effective only if agreed to in writing by KOI COMPUTERS prior to the time the products or services are ordered.

Customer agrees to make payment in full to KOI COMPUTERS for all amounts due according to KOI COMPUTERS invoice(s). Customer also agrees to pay KOI COMPUTERS, as interest, an amount equal to 1½ % per month, or the maximum provided by law (whichever is less) for invoice amounts that are past due. Should customer default in any such payment(s), KOI COMPUTERS shall have the right, without notice to customer, to declare all invoice amounts due and payable. In the event KOI COMPUTERS should commence any action or actions, or otherwise seek to enforce this agreement against customer, customer agrees to pay reasonable attorney(s) fees, court costs and other expenses incurred by KOI COMPUTERS, whether or not suit is filed. This agreement is strictly confidential and is not transferable or assignable without prior written consent of KOI COMPUTERS. Customer agrees that any change in liability for any debts incurred to KOI COMPUTERS due to a change in customer's form of business, shall not be effective as to KOI COMPUTERS, until KOI COMPUTERS receives actual notice of the change by certified mail. Venue shall be in DuPage County, Illinois.

Applicant hereby authorizes the release of credit and banking information to KOI COMPUTERS by the references listed on this application.

Signed at _____ as of this ____ day of _____, 20 _____

Office/Owner: _____

Signature

Print Name

Title

DECLARATION OF RESALE (This Must Be Signed For Application Approval)

Applicant declares all products and services ordered from KOI COMPUTERS are for the purpose of resale in the course of regular business and has attached a copy of all required state tax certificates in which applicant does business. Furthermore, applicant agrees that all applicable taxes are the responsibility of the applicant and shall hold KOI COMPUTERS harmless for any taxes not properly paid to such states as required by law.

Owner/Officer Signature

Title

Date



Extended Credit Personal Guarantee

I, _____, residing at _____
_____ for and in consideration of Koi
Computers, extending a credit line of \$_____ at my request to
_____ (hereafter referred to as "Company"), in which I am holding a
position as _____ of the "Company", I do hereby agree to bind myself personally
to any and all obligations extended to "Company". As Collateral, I will extend my personal guarantee
that any and all sums of indebtedness made to "Company" by Koi Computers will be paid by me
personally to Koi Computers if it is so requested.

It is understood and agreed that this Guarantee shall be a continuing and irrevocable Guarantee and
indemnity for any indebtedness of "Company". It is also understood and agreed that any merchandise
received by "Company" shall be inspected and returned to Koi Computers for replacement within the
terms of the attached RMA policy.

In the event of default, or any other failure to perform the terms of this agreement, it is understood that
the laws of the County of DuPage, State of Illinois, are binding. I also agree that I am liable for any costs
incurred for any legal action and/or any other expenses which may be expended by Koi Computers to
collect any indebtedness incurred by "Company".

I hereby declare under penalty of perjury, that the above information is true and correct. I also agree to
notify Koi Computers, of any changes of my employment with "Company" and/or ownership of the
"Company" indicated above.

Name of Individual Date

Print Legal Name of "Company"

I understand that the information I provided is given to obtain credit from Koi Computers and represent
that the above information is true and complete. I authorize Koi Computers to obtain a current personal
credit report.

Signature: _____

Date: _____

Social Security #: _____



Koi Computers
Return Authorization Policies and Procedures

Please Note:

KOI COMPUTERS WARRANTS PRODUCTS TO THE ORIGINAL PURCHASER. IF YOU BOUGHT FROM A RESELLER, YOU MUST RETURN THE PRODUCT TO THE PLACE OF PURCHASE.

In the event products received from Koi Computers are found to be defective the following return procedures apply.

- 1. Call the technical support section at 630-627-8811. Be prepared to give the following information:
a) Invoice Number
b) Part Number
c) Model Number
d) Serial Number
e) Brief Description of the Problem
2. All main boards and system parts have a 1 year warranty (10 day functional for CPU*) from date of invoice.
3. Repack the equipment in it's original container.
4. Ship the box at your expense to: 200 W. North Avenue, Lombard, Illinois 60148, Attn: RMA Department
5. Once product is received at Koi it will be inspected to ensure all requirements of line #3 have been carried out.
6. The product will then be tested for the stated problem.
7. Any repaired or replaced product will be shipped back to the customer at Koi's expense.
8. The customer has the right to request RMA or service work be performed directly from the manufacturer.
9. In the case of "Dead-On-Arrival" (DOA) products, Koi Computers must be called within 5 working days.
10. Service Charges: Hourly Labor Rate: \$65.00 (One Hour Minimum), Items Returned for Service Without Defect \$65.00, Non-Koi Products \$20.00 (Handling Fee), Refused Shipment Shipping Costs plus \$20.00

*Manufactured boxed CPU products come under a different warranty. Contact your representative for details.
**When an item is replaced Koi retains the right to use the same or like product of equal or better value.